

Constitution

FUNDAMENTAL DIRECTIONS

1 § Name and purpose

In CISV individuals and perspectives meet. Within this meeting we create peace education. With concrete methods and a starting point in the challenges in society we encourage people to commitment in active global citizenship, locally as well as globally.

Based on the UN Declaration of human rights and democratic principals, CISV Sweden is a non-profit, politically and religiously independent organisation, which is open to everyone without distinction of any kind.

CISV Sweden is a co-operational organisation for, and a federation of the local associations in Sweden.

CISV Sweden is a subsidiary organisation to CISV International. CISV Sweden should operate in accordance with the principles adopted by CISV International, and participate in and carry out operations within the framework of the programs adopted by CISV International.

2 § Organisational seat

CISV Sweden is seated in Stockholm.

MEMBERS

3 § Approval of local associations

Any local association can be accepted into the organisation if it uses an open and voluntary membership, and shares, promotes and operates in accordance with the purpose of the organisation. In order to get approved, such an association must have at least ten members. At least three fifths of the members should be between 7 and 25 years old.

The local association must be approved by the annual meeting. If the decision to accept a local association cannot wait the board can decide to accept the local association while waiting for the annual meeting to confirm the decision. Only local associations that were members of the organisation at the termination of the last annual meeting have the right to vote on the approval of a new local association.

4 § The local association's obligations

The local association should pay the organisation an annual membership fee. The annual meeting decides the amount of the fee for the coming year based on a proposal from the board. The membership fee is to be paid on the organisation's request. A local association, which has not paid its fee after such a request, can be excluded from activities until the fee has been paid.

The local association should adopt these statutes. It should be reported to the board if the local association's statutes are changed. In cases when the local association does not use the usual statute adopted by the organisation, the reasons for this are to be reported to the board.

After the annual meeting each year, a local association is to hand in an annual report, regarding their activities over the past year to the organisation.

A local association should register enrolled and deregistered members, and shall, when asked to, give information from the member register to the organisation. If the board asks, the local association is to hand in any kind of information to the organisation that is of importance to the organisation's activities, development or security.

A local association is to promote an active junior group within the local association.

5 § Resignation

A local association's resignation from the organisation has to be in writing to the board and confirmed by a decision at the annual meeting.

6 § Exclusion

A local association which violates the organisation's statutes, or statutory made decisions of the organisation or its board, or does not fulfil payment obligations to the organisation, or acts in any other way that could harm the organisation, or counteracts the organisation's purposes and interests, can be excluded from the organisation.

A local association can be excluded if it is not fully operational, or if it is not fulfilling its obligations to deliver information according to § 4, or if it is no longer fulfilling the demands set in § 3 for approval of local associations.

The decision for exclusion is made at the annual meeting if there is a 2/3 majority after a proposal from the board. If the decision to exclude a local association cannot wait, the board can decide to exclude it while waiting for the annual meeting to confirm the decision.

MANAGEMENT AND ADMINISTRATION

7 § Business and fiscal year

The organisation's business and fiscal year is from the 1st January to 31st December.

8 § The composition of the board and its functions

Between the annual meetings, the organisation's administration, operations, committee work and other matters are taken care of by the board. The board makes all the decisions that are not resolved at the annual meeting. The board can choose to decide to employ or remunerate staff or, if a secretary general has been selected, delegate such decisions to the secretary general.

The board consists of seven representatives, of which one is to be the president, two are to be vice presidents, one is to be treasurer and one is to be the organisation's representative at the annual meeting of CISV International. Two of the representatives, as well as a deputy member, are to be appointed by the national junior branch conference.

Representatives appointed by the national junior branch conference are elected from the end of the annual meeting to the end of the annual meeting held two years after, after which they cannot be re-elected. The deputy for such a representative is elected from the end of the annual meeting to the end of the following annual meeting, after which they can be re-elected for one more year, and then the term of office (as a deputy) cannot be extended.

Representatives that are not elected by the national junior branch conference, and who are not the organisation's representative to the annual meeting of CISV International, are elected at the annual meeting from the time of its completion until the end of the annual meeting held two years after. The representative can hereafter be re-elected at the annual meeting for another two years, and another two times in succession, after which the term of office cannot be extended until two years after at the earliest.

The organisation's representative to the annual meeting of CISV International is elected at the annual meeting for a period of three years starting the following calendar year. Thereafter the representative cannot be re-elected as the organisation's representative at the annual meeting of CISV International, but can otherwise be elected at the annual meeting as a member of the board for another two years and another two times in succession, after which the term of office cannot be extended until two years after at the earliest.

A representative chosen to fill a vacancy opened during a current term of office is elected for the time remaining of that term of office. The representative can hereafter be re-elected at the annual meeting for another two years, and another three times in succession, after which the term of office cannot be extended until two years after at the earliest.

9 § The board's meetings

The board assembles at least four times per year when the president decides, or when at least two of the board members so request.

The board is competent to make decisions when at least five representatives (of which at least one is appointed by the national junior branch conference or its deputy) are present.

Decisions at board meetings are made by a simple majority. If the voting is split, then the president's side has the deciding vote. Decisions that cannot wait until the next meeting can be made via e-mail.

Protocols from the board meetings shall be made accessible for the local associations two weeks after they have been checked at the latest.

10 § Authorised signatory

The authorised signatory is the board, or whomever the board appoints.

11 § Auditing

To audit the organisation's accounts, operations and the administration in general, two accountants are appointed at the annual meeting, of which one is to be an authorised accountant and one is to be a member in a local association. One deputy is appointed for each respective accountant. Accountants and deputies are elected from the time of the completion of the annual meeting until the end of the next annual meeting.

The accountants have the right to get all documents from CISV Sweden, as well as CISV Sweden's local associations, in addition to visiting meetings and operations to the extent of the accountants' needs to do the auditing.

Each year, the accountants shall report on the past year to the annual meeting.

A special budget for the accountant's work is decided at the annual meeting.

12 § Election committee

In preparation of the election during the period between annual meetings, an election committee is appointed at the annual meeting. The election committee should consist of at least three and at most five representatives, out of which at least one is to be under 25, and at least one over 25, in addition to the representatives being members in at least two local associations. The election committee will appoint a chairman amongst themselves. The election committee is elected to serve from the end of the annual meeting until the end of the next annual meeting.

At the annual meeting the election committee should deliver election proposals for board representatives, committee representatives, accountants, election committee and annual meeting functionaries. The proposal should be sent to members who have been summoned to the meeting at least four weeks before the annual meeting, and at least two weeks before an additional annual meeting.

Each member in a local association has the right to propose a candidate to the election committee. In addition to this, the election committee has the right to nominate candidates themselves. The election committee should gather the opinions of all local associations.

A special budget for the election committee's work is decided upon at the annual meeting.

13 § Committees

In order to carry out the organisation's operations, committees and committee chairs are appointed at the annual meeting. A committee should consist of three to five members, out of which one is chairman, and at least one of

the representatives is under 25, and at least one is over 25, in addition to the representatives being members in at least two local associations.

Each committee should at the date chosen by the board present an annual report for the last year's activities, in addition to a proposal of an action plan for the next year.

ANNUAL MEETING

14 § Annual meetings and additional annual meetings

The annual meeting is the organisation's highest decision-making body.

The annual meeting should be held each year during March in a city that the board will decide. An additional annual meeting should be held in the city that the board decides, within six weeks from the request of the board, the accountants or of at least half of the local associations.

15 § The national junior branch conference

The local association's junior groups form the organisation's junior branch.

The conference is the junior branch's most important decision-making body and is held every six months, of which the calendar year's first co-operational body should occur at the earliest four weeks before the annual meeting.

The national junior representatives should issue a summons with a time and place for the conference to the local association's junior groups at least four weeks before the meeting.

The national junior branch conference appoints two representatives and a deputy to the board, in accordance with § 8, during the second part of the calendar year. The national junior branch conference further appoints two national junior representatives for the coming two calendar years, after which they cannot be appointed national junior representatives again. A deputy for the national junior representatives is appointed for the coming calendar year, after which the deputy can be renewed for another year at maximum. A national junior representative or deputy who has been appointed to fill a vacancy during an ongoing term of office is not effected by the time limitations of term of office.

A national junior representative cannot be a representative of the board at the same time.

Decisions of the conference are made by a simple majority where one representative for each local association's junior group has one vote.

A special budget for the national junior branch conference is decided at the annual meeting.

16 § Summons and documents

Summon to the annual meeting stating the time and place for the meeting, as well as an preliminary agenda should be sent to the local associations, the national junior representatives, the accountants, the election committee, the committees and the honorary representatives at least eight weeks before the annual meeting, and at least four weeks before the additional annual meeting.

The agenda and all documents in matters that are to be handled at the annual meeting, in addition to the local association's motions, should be made accessible to them whom have been summoned to the meeting at least four weeks before the annual meeting, and at least two weeks before the additional annual meeting.

17 § Matters at annual meeting

The following matters should be handled at annual meetings:

- a. Approval of annual report for last year's activity.
- b. Approval of the accountants report on last year's activity and last fiscal year.
- c. Approval of last fiscal year's profit and loss statement in addition to asset and liability statement, in addition to deciding about the disposal of profit or loss.
- d. Decision about the board's discharge from liability for the last year's activity and fiscal year.
- e. Decision about approval, deregistration and exclusion of local associations.
- f. Election of board representatives, election committee and accountants.

- g. Registration of board representatives elected by the national junior branch conference.
- h. Registration of junior representatives elected by the national junior branch conference.
- i. Approval of operations plan, committees and budget for current year's activity and fiscal year, and
- j. in occurring cases, decisions on motions that has been announced to the board in statutory time.

Matters that have been announced in the summons to an additional annual meeting should be handled, in addition to decisions about motions announced to the board in statutory time.

A motion has been submitted in statutory time if it has been announced to the board at least six weeks before an annual meeting, or three weeks before an additional annual meeting. Motions that have been announced to late are handled by the annual meeting in the extent possible after handling the other matters, and in the order they have been submitted.

Motion regarding change of statute or resolution of the organisation can only be handled if announced in statutory time.

18 § Decision at annual meeting

Decisions can be made at the annual meeting if more than half of the local associations are present via representatives, in addition to one national junior representative and the board's president or vice president are present.

Decisions are made with a majority (except for decisions regarding exclusion of a local association, change of statute or resolution of the organisation) where every local association, in addition to a maximum of two junior representatives present, each have one vote. Voting member can by authorisation place a vote for another voting member. Member and deputy of the board do not have the right to vote and cannot represent a local association.

If the voting is split, then the president's side has the deciding vote, except in the matter of the board's discharge from liability and at elections.

Elections can be vote by ballot if requested.

If there is not a candidate that gains majority in an election, another election shall be made for the remaining positions. In the additional election the vote is between the candidates who got the most votes in previous election, without being elected. The number of candidates in the additional election should be one more than the remaining positions.

STATUTES AND RESOLUTION

19 § Interpretation of the statutes

The board can decide to do an interpretation of the statutes if a question regarding interpretation of these statutes arises during the current year's activity. During an annual meeting the meeting chairman can propose an interpretation of the statutes which is then voted upon at the annual meeting.

20 § Change of the statutes

Change of, or amendments to the statutes can be made if proposals of such are seconded by all voting members present at an annual meeting, or at least two thirds of voting members present at two annual meetings in succession, of which at least one is the ordinary annual meeting and a summons to the additional annual meeting is sent out after the completion of the first annual meeting.

When the statutes are changed the new statutes should be translated and sent to CISV International.

21 § Resolution

Resolution of the organisation can be made if a proposal thereof is seconded by at least two thirds of voting members present, at two ordinary annual meetings in succession.

If a decision is made to resolve the organisation what is left of its assets after payment of debts is to be distributed to another association in CISV's Swedish organisation, or, if there is no such organisation, to CISV International.

End of statutes, 21 paragraphs in total.
Adopted and valid from the 7 March 2009.